Dear Principal, Class Teacher, Teacher Librarians & Yr 6-7,

Thank you for helping organise this year's Year 6-7, Writers' & Illustrators' Camp. Please consider the following information and organise/process as required.

<table>
<thead>
<tr>
<th>Students</th>
<th>This camp is aimed at students with special interest, abilities and skills in English and in the Arts and who will benefit from the extension of working with high quality authors/illustrators.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schools Involved</td>
<td>Alexandra Bay SS, Bentley Park College, Cairns School of Distance Educ., Dimbulah SS, Edge Hill SS, El Arish SS, Flying Fish Point SS, Goondi SS, Hambledon SS, Julatten SS, Kairi SS, Kuranda State College, Mirriwinni SS, Mission Beach SS, Port Douglas SS, Silkwood SS and Tolga SS.</td>
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<tr>
<td>Student Numbers</td>
<td>We have received nominations for 70 students to participate in this camp. We expect numbers to drop and aim to run with 50-60 students. Rather than reduce nominations, we are happy for these to fall through natural attrition. Please DO NOT replace students who withdraw – contact Daradgee regarding any changes.</td>
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<tr>
<td>Program</td>
<td>The 2014 Program is focusing on students writing, illustrating and publishing a Children's Picture Book. The Theme is 'If I were a farmer' linking to the International Year of the Family Farmer.</td>
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<tr>
<td>Program Presenters</td>
<td>Alison Lester and Elizabeth Honey are returning to Daradgee for their 7th combined Writers' &amp; Illustrators' Camp. Both ladies have participated individually on another 6-8 occasions. They are great to work with and most significantly continue to have publishing success. Alison has been shortlisted this year in the Children's Book Council of Australia, Book of the Year Awards for 'Kissed by the Moon'. - <a href="http://cbca.org.au/ShortList-2014.htm">http://cbca.org.au/ShortList-2014.htm</a></td>
</tr>
<tr>
<td>Pre Camp Preparation Tasks</td>
<td>To ensure that all students are able to get the most out of camp, they are encouraged to undertake some pre-camp tasks. Please note, it is hoped that students will enjoy these tasks, they are not intended to be onerous. The more students immerse themselves in the preparation, the more value they will get from the program. <strong>2014 Pre Camp Preparation Tasks</strong> are outlined on the attached flyer. Additionally, it can be accessed from the DEEC website - <a href="http://www.daradgeeeec.eq.edu.au">www.daradgeeeec.eq.edu.au</a>.</td>
</tr>
</tbody>
</table>
The students are not required to do significant amounts of work, however they are required to:

1. **Research** - Research Alison Lester and Elizabeth Honey through their websites, through their biography posts on the DEEC website and wherever else students would like to look.

   *Start over the holidays.*

2. **Read** - Discover and read as many Australian picture books, novels, short stories or poetry as students can which explore our theme, ‘If I were a farmer’.
   - See attached Reading List in **2014 Pre Camp Preparation Tasks**.
   - *Start over the holidays.*

3. **Connect** - Connect with a farmer by interviewing them or by reading the profiles (to be listed on the DEEC website).
   - *Start Term 3 Week 2.*

4. **Create** - Build a portfolio. Students gather as much information as they can - stories, photos, sketches, cartoons, ideas, jokes - to do with our theme.
   - *Start over the holidays and bring to camp.*

### Knowing DEEC & your presenters - Alison Lester and Elizabeth Honey

Please access the DEEC website for both specific and general information your school/parents require. Of particular importance are our CARA’s under the tab - Teachers/CARA’s and information specific to this camp under the tab Programs and Activities/Yr 6-7 Writers’ and Illustrators’ Camp 2014. Please encourage everyone involved to check this tab as we will periodically update it.

### Personnel - Teacher & Parent Participation including Overnight Supervision

- **Teachers/Teacher Aides** - We need teachers/teacher aides to actively participate in the camp for both the day and overnight activities and to support with supervision. There will be lots of editing and publishing assistance needed as well as general camp support.

- **Parents** - Keen, reliable parents who can enthusiastically work with all students, help out in the kitchen, etc. are eagerly sought. It is important to only select those parents able to meet these demands.

Please nominate your school staff (Teachers, Teacher Aides, Parents) on the attached **Staff Roster** and fax to Daradgee by **Friday, 25th July 2014**.

### Camp Dates

**Term 3 Week 6 - Tue 19 - Fri 22 August 2014**

### Camp Venue

Daradgee Environmental Education Centre - 76 McAvoy Street Daradgee. See attached **Contacts and Directions to DEEC**.

Phone: 40 633858  Fax: 40 633743
<table>
<thead>
<tr>
<th><strong>Transport</strong></th>
<th>School arrangements - Please organise for students to arrive at Daradgee on Tuesday 19th August at 9.00 a.m. sharp for registration. Program begins at 9.30 a.m. Students' pick up/departure at 1.30 p.m. Friday the 22nd August.</th>
</tr>
</thead>
</table>
| **Camp Fees** | Students only - Meals, Accommodation & Art Equipment per student - $200.00 GST EXCL
Please note this is an educational program and GST is not required to be paid. |
| **Invoicing Schools** | This year we will invoice schools on the confirmed numbers we receive from each school’s Group List as submitted by Friday 25th July, 2014.
The conditions of accepting/confirming placements, cancellations or withdrawals are as follows:
• Late cancellation or withdrawal of confirmed students from these camps, may see the school being invoiced at 100% of the quoted approximate camp cost. Determination of who pays will be the school’s issue.
• Students who miss part of the camp due to alternate or clashing engagements i.e. attend a school/personal event or because of exclusion due to inappropriate behaviour will incur a full camp charge.
• Students who miss part of the camp due to illness may receive a partial discount, however this amount will be very limited due to the expense of pre purchased equipment, TRS, catering etc.
Please contact the Daradgee Principal as soon as possible to discuss these points if they arise. |
| **Art Equipment** | While the basic equipment for camp will be supplied, students are asked to bring along their usual school stationery i.e. pencils, rubber, ruler, colour in pencils, felt pens etc. Those who do have special art materials and would like to bring them along, may do so. Please have all items labelled. |
| **Digital Cameras** | We will be utilising Daradgee’s class set of 34 digital cameras as part of the illustration process and to record the various procedures required to publish a Children's Picture Book. Students may also bring their own digital camera which could be very useful (but by no means compulsory). Students will be responsible for their own cameras. Please label your cameras. Remember chargers/spare batteries. |
| **Lap Tops & USB Drives** | If each school is able to bring along a labelled Lap Top (XP would be preferable) and a USB Drive, that would be great. The students could work a lot more efficiently on their tasks and then take back their saved material on the USB Drive. If some schools (the bigger ones) |
are able to send 2 or more, that would be even better and greatly appreciated.

<table>
<thead>
<tr>
<th>Camp T-Shirt</th>
<th>There will be a camp T-Shirt. For ease of management, we will be pre-ordering a range of sizes and students will be given their shirt on camp.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Disco</td>
<td>On Thursday evening there will be a disco. We invite students to bring their favourite music on CD or USB compatible device. Please just pick the best.</td>
</tr>
<tr>
<td>Mobile Phones</td>
<td>Students have no need to bring mobile phones to camp. However if families strongly believe their child should bring a mobile phone, this is permissible providing they are handed in on arrival. They will be kept in a secure place during activities and overnight and will be available for students to use between 6.00 p.m. and 7.30 p.m. If parents wish to contact students please phone 40 633858.</td>
</tr>
<tr>
<td>Camp Organisation</td>
<td>Access the following information, copy and distribute the accompanying forms as soon as possible. Action regarding this material is listed below.</td>
</tr>
</tbody>
</table>

Please copy, distribute and process the following forms:

<table>
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<th>Form</th>
<th>Action</th>
<th>Who</th>
</tr>
</thead>
</table>
| **Student/Parent Camp Package** | Copy and distribute Student/Parent Camp Package attachments by Friday 27th June, 2014:  
  - Letter to Parents  
  - Medical Form and Informed Consent-Student/Adult  
  - Draft Camp Program  
  - Gear List  
  - Contacts and Directions to DEEC  
  - 2014 Pre Camp Preparation Tasks | Class teacher/administration forward to parents and discuss pre camp preparation tasks with students.  
Parents encourage students to undertake Pre Camp Preparation Tasks. |
| **Medical Form and Informed Consent-Student** | Please ensure parents complete & return Medical Form and Informed Consent-Student to school by Monday 21st July, 2014.  
All Teachers/Teacher Aides/other adults participating in the camp are required to complete and return Medical Form and Informed Consent-Adults to school by Monday 21st July, 2014.  
Deliver school set of all Medical Form and Informed Consent-Students/Adults to DEEC on Tuesday 19th August, 2014. DO NOT FAX. | Parents to class teacher or administration to process. |
**Alert List, Group List and Staff Roster**

Process the information from **Medical Form and Informed Consent-Students/Adults** and transfer to **Alert List and Group List**.

Organise camp support staff/parents and record on the **Staff Roster**.

Please email to ashee13@eq.edu.au or Fax to Daradgee by Friday 25th July, 2014.

Class teacher send processed information to DEEC

**VERY IMPORTANT**

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| **2014 Pre Camp Preparation Tasks** | Students bring completed portfolios, art materials, etc to camp **Tuesday 19th August, 2014** | Parents ensure all pre camp preparation tasks are taken to camp. |

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We greatly appreciate your assistance in the preparation of your students. Your efforts go a long way in addressing the needs of students across our regions.

Thanks.

Yours sincerely

Noel Cristaudo

Steve Cutuli

Amanda Matthews

Tania Simmons

PRINCIPAL

Teacher

Teacher

Teacher

27th June, 2014

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P.O. Box 1810 Innisfail · McAvoy Street Daradgee

Telephone (07) 4063 3858 · Facsimile (07) 4063 3743

Email: the.principal@daradgeeeeq.edu.au